

Surya Sen Mahavidyalaya

NAAC RE-ACCREDITED B+

A Multi Stream Govt. Aided College & Recognised by UGC u/s 2(f) & 1 2(b)

(Affiliated to University of North Bengal)

IQAC



Minutes and resolutions of the 43rd IQAC Meeting held on 01.03.2025

The 43rd meeting of the IQAC is held today: 01.03.2025 at 12 noon in the IQAC room in the presence of the following members to discuss the notified agenda.

Members present:

1. Dr. Pranab Kumar Mishra, Principal, Chairperson
2. Dr. Arnab Baul, Associate Professor, Dept of English
3. Dr. Suphal Biswas, TCS & Dean, PG Studies
4. Dr. Phurba Tamang, Assistant Professor, Dept of Mathematics
5. Dr. Tirthankar Chakraborty, Assistant Professor, Dept of Political Science
6. Ms. Srishti Mondal, Assistant Professor, Dept of Sociology
7. Ms. Sudesna Mandal, SACT, Dept of Geography
8. Dr. Pranay Moktan, Assistant Professor (Mgmt)
9. Dr. Ananya Guha Roy, G.B. Representative
10. Sri Biswajit Purohit, Head Clerk
11. Mr. Arghadeep Chakraborty, Student Representative
12. Sri Biswajay Chanda, Alumni Assn representative
13. Dr. Bablee Mandal, Associate Professor, Dept of Chemistry and Coordinator

Agenda:

1. Confirmation of the resolutions of the previous meeting held on 04.10.2024
2. Approval of AQAR 2023-24 by NAAC
3. Status of Departmental / Cell Activities
4. ICSSR Seminar
5. Ph.D. awardees / Ph.D. registration under faculties
6. Publication report of the departments
7. Verification of CAS Proposal (if any)
8. Misc.

MINUTES

At the outset, the coordinator of IQAC welcomed all the members of the newly formed IQAC, and informed that due to certain administrative issues the 1st meeting could not be convened earlier. She also informed that owing to an ongoing seminar at his Department in University of North Bengal, Dr. Binayak Roy, could not attend the meeting.

All the members present thereafter took part in the discussion concerning the various notified agenda and the following resolutions were adopted.

Agenda 1:**Confirmation of the resolutions of the previous meeting held on 04.10.24****Resolution:**

The resolutions adopted in the last meeting were unanimously confirmed.

Regarding the agenda which were postponed to the next meeting, the IQAC Coordinator informed all that:

- The feedback analysis has been done by the internal members and uploaded in website, as per requirement of the AQAR.
- Further, the Departments and Cells have submitted the status of their activities vis-à-vis their proposed plan which would be discussed in subsequent agenda.
- The two new PG courses introduced in Political Science and History are running successfully.

Agenda 2:**Approval of AQAR 2023-24 by NAAC****Resolution:**

The IQAC Coordinator informed all members present that the AQAR 2023-24 has been successfully uploaded in the NAAC portal and has been approved by NAAC.

Agenda 3:**Status of Departmental / Cell Activities****Resolution:**

The coordinator presented the report of different types of activities carried out by the departments and cells vis-à-vis the proposals submitted by them as follows:

Department	Proposal Submitted	Activities conducted and report submitted	Activities yet to be conducted	Additional activities conducted (not in the proposal)
Bengali	–	–	–	Teachers' Day
	Freshers' Welcome - Nov 2024	Done	–	–
	Faculty Exchange Program - 3 (intracollege; 1 intercollege)	One intracollege FE done	–	–
	Add-on Course on Jibanananda Das	Started on 22nd Feb. Scheduled to be completed on 1st March 2025. Report pending as Program ongoing	–	–
	Student career Counselling	–	Yet to be done	–
	Matri Bhasha Divas Obsrevation - 21.02.25	Done	–	–
	Invited Lecture on Samaresh basu	–	Yet to be done	–
	Rabindrajayanti Celebration Local River Survey	–	Yet to be done	–
Geography	Invited Talk (2 by external experts)	One IL done		

	GIS Workshop	Done		
	Teacher exchange		Yet to be done	
	Survey report based Magazine		Yet to be done	
	Career Counselling		Yet to be done	
	Field work for Sem IV & VI		Yet to be done	
	Greenery Activity	Done		
	Add on Course		Yet to be done	
	Social Outreach on Local River Survey		Yet to be done	
Mathematics	Invited Lecture		Yet to be done	Observation of National Science Day
	Observation of National Mathematics Day		Yet to be done	
	Add on Course	Done		
	Student Centric Seminar	Done		
	Publication of Wall Magazine		Yet to be done	
Commerce	Orientation Programme on Health Home and Scholarships	Students' Health Home awareness done	Yet to be done	
	30 Hours Add-on Course		Yet to be done	
	Students Centric Seminar		Yet to be done	
	Career Counselling		Yet to be done	
	Awareness Programme on financial challenges		Yet to be done	
	Workshop		Yet to be done	
	Awareness Programme on financial Challenges		Yet to be done	
	Industrial Visit		Yet to be done	
History	Invited lecture	One IL done		Orientation Program for Sem 1
	Student Centric Seminar		Yet to be done	
	PTM	Done		
	Hands on training on OMR	Done		

	Wall Magazine publication	Done		
	Workshop on artefact maintenance and conservation		Yet to be done	
Sociology	Faculty exchange program	Done		Teachers' Day
	Add-on Course	Done		
	Student Centric Seminar	Done		
	Group Discussion	Done		
	Extempore Speech	Done		
	Poster presentation	Done		
	Video making competetion		Yet to be done	
	Wall Magazine publication		Yet to be done	
	Outreach Program		Yet to be done	
	Field work	Done		
	Invited lecture by Alumni Career counselling		Yet to be done	
Physics	Student Orientation			
	Teachers' Day	Done		
	Publication of wall magazine	Done		
	Poster presentation			
	PTM			
	International / National Webinar			
	Seminar presentation			
Education	Poster presentation		Yet to be done	
	Student Centric Seminar		Yet to be done	
	Faculty exchange program		Yet to be done	
	Invited lecture		Yet to be done	
	Wall Magazine publication		Yet to be done	
Chemistry	Monthly News Bulletin		Yet to be done	
	Hands-on Training on Softwares of Chemistry		Yet to be done	

	International Webinar on "Knowhow of Overseas Education"	Done		
	Student' Centric Seminar			
	Wall Magazine publication	Done		
	Add-on Course on Biopolymers		Yet to be done	
	National Science Day	Done		
	Industrial Visit		Yet to be done	
	Poster presentation		Yet to be done	
	Publication of newsletter "Elementum"		Yet to be done	
English	Translation Workshop		Yet to be done	Teachers' Day
	Students' Orientation	PG Students' orientation		Field Trip
	Book Club Programs	One book club session		
	Language Lab Programs	Language Workshop by Cambridge		
	Invited Lecture		Yet to be done	
	Publication of Newsletter, Prologue		Yet to be done	
	National ICSSR Seminar	National ICSSR Seminar organised		
	Publication of Wall Magazine		Yet to be done	
	Add on Course		Yet to be done	
	Publication of the Magazine Aesthetica		Yet to be done	
	Student-Engagement Seminar		Yet to be done	
	Career Counselling		Yet to be done	
Economics	Invited Lecture		Yet to be done	
	Add on Course		Yet to be done	

	Poster Presentation Competition		Yet to be done	
	Student Centric Seminar		Yet to be done	
	3 day's student Centric Workshop		Yet to be done	
	Publication of Wall Magazine		Yet to be done	
Political Science	Movie screening (documentary)			Speech Competition honouring the luminaries of Bengal Renaissance
	Invited Lecture			Quiz competition on Bengal Renaissance & Modern Education
	Students Seminar			Social Outreach Programme
				Observation of the Constitution Day

Agenda 4: **ICSSR Seminar**

Resolution:

The coordinator informed all members present that the Department of English and Chemistry jointly applied to ICSSR for seminar grant for organizing a National Seminar on “Unravelling Indian Rituals & Festivals: The Interplay of Culture, Science and Knowledge Systems” and the grant was sanctioned by ICSSR. The ICSSR sponsored seminar was successfully organized from 10-11 January 2025 in hybrid mode.

Agenda 5: **Ph.D. awardees / Ph.D. registration under faculties**

Resolution:

As per the documents received by the IQAC, the coordinator informed all that, Aminul Islam, SACT, Department of Chemistry was awarded with Ph.D. degree on 19.02.2025. In addition, two scholars were registered for Ph.D. under the supervision of Dr. Arnab Baul, Associate Professor, Department of English and one scholar was registered under the supervision of Dr. Bhawna Rai, Assistant Professor, Department of History.

Agenda 6: **Publication report of the departments**

Resolution:

IQAC received the following publication reports from various departments:

- 01 Book chapter from Dept of Bengali
- 01 Journal publication by Dr. A. Palit, Associate Professor, Dept of Mathematics
- 01 Journal publication by Dr. P. Moktan, Assistant Professor (Mgt), Dept of Commerce
- 01 Journal Publication each by Dr. A. Karmakar, Assistant Professor and Dr. S. Adhikari, SACT, Dept of Physics
- 01 Journal publication by Smt. M. Sarkar, Assistant Professor, Dept of Economics

Agenda 7: **Verification of CAS Proposal (if any)**

Resolution:

No CAS proposals were submitted for verification.

Agenda 8:**Miscellaneous****Resolution 8A:**

It was resolved that the R & D Cell will be asked to take active initiative in executing programs towards enhancing the research output of the institution. Following specific proposals were put forward:

- The MRG scheme should be re-introduced for the faculties of the college
- Revival of “Saturday Rostra”
- Facilitating teacher exchange with MoU institutions

Resolution 8B:

- Departments that have not yet organized any seminars must take proactive steps to conduct state / national / international-level seminars.
- These seminars should be collaborative—partnering with another department, a cell, or an external agency.
- Funding Priority: External funding should be sought first; if unavailable, the college may consider financial support. However, the initial seminar proposal must be submitted to the R & D Cell for primary approval. The R & D cell will coordinate with IQAC to avoid any clash of interest in the seminar proposals, which will then be forwarded to the Principal for further action.
- The topic should be interdisciplinary or multidisciplinary as far as possible, encouraging participation across genres. IQAC / R & D Cell is available to assist in proposal writing or other necessary support.

Resolution 8C:

Departments and cells must organize **joint activities** with other departments, cells, or institutions to ensure broader academic engagement.

Resolution 8D:

Departmental programs should not be limited to specific student groups or semester. Programs must be inclusive to maximize participation and impact. Programs that do not adopt this inclusive approach may be deemed less valuable according to the latest NAAC guidelines.

Resolution 8E:

While introducing add-on courses, departments should select topics that appeal to students from multiple disciplines, allowing broader student participation.

Resolution 8F:

For a **wider circulation** of the information of any program / event **among the students**, the departments / cells are requested to put up the notice / brochure of the program in the **general notice board** as well as in **the college website**

Since there was no further agenda for discussion, the meeting ended with thanks to the chair.

(Dr. P. K. Mishra)
Chairperson

(Dr. B. Mandal)
Coordinator