

Surya Sen Mahavidyalaya

NAAC ACCREDITED

A Multi Stream Govt. Aided College & Recognised
by UGC u/s 2(f) & 1 2(b)

(Affiliated to University of North Bengal)

IQAC

(Internal Quality Assurance Cell)



ESTD. 1998
ISO9001:2015

09.11.2020

INTEGRATED ACTION TAKEN REPORTS OF THE MEETINGS HELD DURING THE ACADEMIC SESSION 2019-2020

Total six meetings were held by the IQAC during this academic session:

1. MEETING 19, HELD ON 09/08/2019
2. MEETING 20, HELD ON 27/11/2019
3. MEETING 21, HELD ON 12/05/2020
4. MEETING 22, HELD ON 31/05/2020
5. MEETING 23, HELD ON 18/06/2020
6. MEETING 24, HELD ON 25/06/2020

These ATRs are also mentioned in the respective Proceeding & Resolution Book of the IQAC

[A] Framing of Annual Plan of Action: 2019-20 in the Meeting held on 09/08/2019

- (1) Regarding the plan of action as chalked out in the meeting 9/08/2019, almost all the targeted works are being carried out as per the plan. Some of the works are : [1] invited lectures, [2] faculty exchange, [3] student-seminar, [4] exhibition, [5] poster presentation, [6] field trip/educational tour, [7] PTMs as per the Academic Calendar by the departments. , [8] listing of research publications by the faculties
- (2) Dr.Romyani Goswami, Assistant Professor of Physics and Dr.Suphal Biswas, Assistant Professor of Bengali are promoted through CAS from stage II to stage III

[B] Report on the action taken in compliance with the decision taken in the meeting held on 27/11/2019

[Agenda 4] Discussion regarding Remodelling/Re-planning of the college website

As per the report placed by Dr Babli Mandal, the Coordinator of the Website Committee, work is in full progress for updating the website with all new features by the middle of July 2020.

[Agenda 5] Discussion on organizing a seminar on Intellectual Property Right (IPR)

Regarding the issue of organizing a National Seminar on IPR, Dr Santanu Das, Librarian and coordinator of the seminar, finalized all program details with the members of the Salesian College. However, because of the declaration of the lockdown, the matter is kept on hold.

[Agenda 7] To organize the Gender Awareness Program for the students

A gender awareness program was organized by the Women's Cell on 6th February 2020.

[Agenda 8] Signing of MoU on intellectual exchange with various departments

Initial progress was made in signing MoU with Salesian College but because of the sudden declaration of the lockdown, it could not be given final shape.

[Agenda 9] Problem of lack of teachers for various subjects

The college authority can't independently appoint teachers as per the existing rules. However, the college authority has appealed to the Department of Higher Education to accord permission to appoint teachers on contractual basis.

[C] Report on the action taken in compliance with the decision taken in the meeting held on 12/05/2010

[Agenda 4] Regarding AQAR 2018-19 preparation

The AQAR draft preparation is complete and is awaiting scrutiny.

[Agenda 5] Initiatives taken by IQAC during a pandemic)

The Engage portal is being enriched by the contribution of materials of all forms from the teachers of all the departments.

[Agenda 5] Initiatives taken by IQAC during a pandemic)

The college authority has approved the proposal of reimbursing the fees of all the participants who will complete Two Week Online Workshop on "Comprehensive e-Learning to e-Training guide for Administrative Work" from May 25 - June 05, 2020, organized by Ramanujan College, Delhi in collaboration with MHRD, India.

[D] Report on the action taken in compliance with the decision taken in the meeting held on 31/05/2020

- Online classes are running in full swing
- Teachers are attending Webinars
- Online mentoring of students in force
- Online faculty satisfaction survey planned
- Proposed plan of action for the academic year 2020-21 sought from then departments.
- WhatsApp group of IQAC formed .

The academic year 2019-2020: Observation of the IQAC

While the college has made progress in all the fields in comparison to the previous session, certain areas like organizing training for Office Staff or smooth running of add on courses need special attention. However, it is the COVID Pandemic which has become a watershed for the institution as the indefinite closure of the institutions due to lockdown compelled all the stakeholders of the college to think out of the box to innovate new module of the teaching-learning process. Since no year-end examination could take place and no outward or within institution activities could not be performed because of lockdown, we step into the new academic session taking these challenges with us. All the members of the IQAC have taken this challenge and as a result, we have become one of the few colleges in the state to start online teaching at an early stage. The new academic session, as all the members felt, will see more innovative and varies activities of the institution in line with our vision.

Some of the activities, observations and achievements of the College during the academic session 2019-2020, facilitated by the IQAC.

- **BIRTH ANNIVERSARY OF M.K.GANDHI:** The 150th Birth Anniversary of Mahatma Gandhi celebrated. Special invited lecture from the Registrar NBU, on Gandhi and Environmentalism, was arranged.
- **NATIONAL ROAD SAFETY WEEK OBSERVED:** [11-17 January 2020] 31st National road Safety week was observed from 11 to 17 January in collaboration with Siliguri Police

Commissionerate by organizing Street play, Rally and other activities as suggested by the Central Government.

- **BIRTHDAY OF NETAJI SUBHAS:** 124th Birthday of Netaji Subhas Chandra Bose celebrated on 23rd January 2020 with much fervour. The extempore Speech competition was organized.
- **71st REPUBLIC DAY CELEBRATION:** Essay writing competition and other activities were organized in this connection.
- **P.C.CHANDRA GYANDHARA:** [10/02/2020] Proud awardee of P.C.Chandra's Gyandhara Scheme for library book bank purchase
- **MEDITATION FOR WELL BEING:** [17-19 February 2020] Three-day meditation workshop in collaboration with Healthful Training Centre for teachers.
- **INTERCOLLEGIATE FEST:** [February 25 to February 26, 2020]. Zestival, the Inter-Collegiate Fest was organized with the participation of 19 colleges.
- **LANGUAGE LAB INAUGURATION:** [28/02/2020]. On 28th February Language Lab was inaugurated by Hon'ble MiC, Tourism, Government of West Bengal, Sri Goutam Deb.
- **NEW COMPUTER LAB INAUGURATION:** [28/02/2020]. On 28th February New Computer Laboratory was inaugurated by Hon'ble MiC, Tourism, Government of West Bengal, Sri Goutam Deb.
- **NATIONAL SCIENCE DAY OBSERVED:** [28TH February 2020] National Science Day was observed with invited lectures from eminent persons and organising Scientific Model Making competition.
- **SECOND CAMPUS OF SSM:** [March 2020] College was officially handed over land for its second campus, by the state government on 12th March 2020.
- **DONATION FOR A CAUSE:** [30TH March 2020]- Teaching and Non-Teaching Staff donated Rs 200000 to the West Bengal State Emergency Relief Fund to be used in the State Government's fight against corona pandemic
- **ONLINE CLASS:** [April 2020] College's early beginning of online classes as an initiative of IQAC during the lockdown period makes headlines in the national paper The Statesman.



Chairman
IQAC, SSM



Coordinator
IQAC, SSM