

Surya Sen Mahavidyalaya

A Multi-stream Govt. Aided College & Recognised by UGC u/s 2(f) &12(b)

Prof. Sutapa Saha
Coordinator, IQAC



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10th IQAC MEETING:

Date: 28/09/2017

10th Meeting of IQAC held on 28/09/2017 at IQAC Room, at 12 non to transact on the following agenda

Agenda:

- 1) To have an overview of IQAC functioning so far and to frame future course of action.
- 2) Publication of Newsletter
- 3) Release of MRG Grant
- 4) Introduction of Self-appraisal Diary
- 5) ISO Certification of the college
- 6) Miscellaneous

Members Present:-

- 1) Dr. Dilip Das
- 2) Mr. Jayanta Moulik
- 3) Prof. Mukul Kanti Ghosh
- 4) Prof. Bikash ranjan Deb
- 5) Dr. Bablee Mandal
- 6) Dr. Suphal Biswas
- 7) Dr. Arnab Baul
- 8) Mr. Biswajit Purohit

Minutes:

The newly appointed coordinator of IQAC welcomed all the members to the meeting and explained the aims and objective of the committee to them. It is pointed out in this regard

that the IQAC of Surya Sen Mahavidyalaya is formed to develop a system for consistent and catalytic action to improve the academic and administrative performance of the institution. The committee will also ensure promotion of measures for institutional functioning towards quality enhancement by taking various measures. In addition to this, IQAC will also do the needful regarding CAS related issues of the teaching faculties. All the members participated in the discussion as per the agenda and following resolutions are taken:-

Resolutions:

- 1) Keeping the forthcoming NAAC accreditation, Faculties/Departments will take initiative to organise more health and social awareness programme.
- 2) It is resolved that initiative should be taken for publication of News Letter of the college from now onwards.
- 3) Proposal from the research committee for Micro Research Grant for teachers is considered and accepted by IQAC.
- 4) Introduction of Self-Appraisal Diary for teachers in each academic session is appreciated by the members of IQAC.
- 5) Proposal for acquiring ISO certification to increase the College's credibility to the stakeholders is accepted. Principal of the college is requested to take necessary steps in this regard.
- 6) Miscellaneous:-
 - I. Resolved that the office will provided the coordinator of IQAC all soft and hard copies related to any IQAC activities.
 - II. Review of the International seminar held on 28-29th March, 2017 is done in the meeting; IQAC appreciated all the members of the SSM family for its grand success.
 - III. International Women's Day celebrated on 7th March. 2017 by the Women's Cell, SSM is appreciated by IQAC.
 - IV. It is reported to IQAC that National Science Day was observed by the college on 28.02.2017.
 - V. It is also reported to IQAC that feedback analysis of 2016-17 has been submitted.
 - VI. IQAC is reported about the new faculty recruitment for academic session 2017-18 which is approved.

- VII. Proposal for the extension of library hours upto 5 P.M. is accepted by IQAC.
- VIII. Report of Foundation Day Celebration on the,2017 is placed before IQAC and is appreciated by all the members.
- IX. IQAC is informed about the renovation of principal's chamber and the office interior which was inaugurated on 17th July, 2017.

Sd/-
Chairman
IQAC, SSM

Sd/-
Co-ordinator
IQAC,SSM